

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Town of Irondequoit is a tree covered community located on the shores of Lake Ontario. With a population of approximately 50,380, 36.36% of the population is of very low to moderate income, and nearly 23% of the community are aged 65 and over. With this in mind, the Town will use CDBG funds for:

- grants to low- and moderate-income homeowners for housing repairs and improvements
- street resurfacing, sidewalks, and drainage improvements
- services for low-income and elderly residents
- Community Cupboard
- administration

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The activities in the 2026 Action Plan will continue to address Irondequoit's priority needs to:

- expand the supply of decent affordable housing;
- maintain and improve residential neighborhoods;
- improve deteriorating infrastructure; and
- provide services to low-income, elderly, and disabled residents.

Key outcomes will include:

- renovations to housing owned by low- and moderate-income residents
- street improvements in low- and moderate-income neighborhoods
- public services that benefit the Town's senior population
- nutrition assistance, housing counseling, and other services for the Town's low- and moderate-income residents.

These priorities are rooted in the Town's demographics and housing conditions, as documented by the most recent Census data (American Community Survey 2024 5-Year Estimates). Residents age 60 and

older comprise 22.6% of the Town's population. Among the 5,436 family households with children under 18 years of age, 13.6% have incomes below the poverty level. Of the Town's 23,502 occupied housing units, approximately 5,338 units (22.7%) are in buildings constructed in 1939 or earlier.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town continues to depend upon performance measures, as required by HUD, to monitor the effectiveness of its housing and community development projects. Irondequoit will continue to require all applicants for block grant funding to submit as part of their proposal packages the standards and procedures they will use to monitor the progress of their projects. When determining which activities to fund on an annual basis, Town officials apply a list of selection criteria that were designed to ensure long-term compliance with program requirements, comprehensive planning requirements, and timeliness requirements. A CDBG advisory committee meets each year to review the applications, meet with applicants, and give feedback on each program, its need within the community, and how well it aligns with the Town's goals and needs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Irondequoit's citizen participation process has evolved over the more than 40 years that the Town has had its Community Development Block Grant Program, and incorporates the experiences gained over that period. Citizen participation in the plan has been facilitated by revisions made to the application package, which the Town provides to those wishing to submit a proposal for block grant funding. This package includes background information about the block grant program and the procedures and policies followed by the Town when selecting proposals for funding. To ensure maximum citizen awareness and participation in Irondequoit's Annual Action Plan, a detailed description of the proposed activities is published in the Town's legal newspaper, prior to holding a Town Board public hearing on the Plan. The Town Board also holds a public hearing every February to solicit comments on its CDBG program and how it has worked for the community thus far.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The Town did not reject any comments or views.

7. Summary

The funding allocations will help the Town meet the needs of its low and moderate income residents and allow seniors to age in place safely.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	IRONDEQUOIT	Town Comptroller

Table 1 – Responsible Agencies

Narrative

Diana Marsh, Town of Irondequoit Comptroller, has been in this position for several years and knows the challenges and solutions to administration of the CDBG program, as well as the detailed records that must be kept.

Consolidated Plan Public Contact Information

Diana Marsh, Comptroller: (585) 336-6010

Christina Paradowski, Community Development Consultant: (716) 422-2825

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

As Irondequoit does not have a public housing agency, it depends upon the Rochester Housing Authority to provide public housing programs within its jurisdiction. For example, the Rochester Housing Authority administers the federally-funded Section 8 Voucher and Project-based programs in Monroe County towns including Irondequoit. Monroe County's Continuum of Care estimates the amount of persons defined as homeless- both sheltered and non-sheltered- as being approximately 389 county-wide as of 2020.

Irondequoit allocates some of its annual funding to various service agencies which provide services to low-income households and the elderly.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

To meet the needs of the homeless, the Town participates in the Rochester/Monroe County Continuum of Care Team, which includes representatives of local governments and organizations that deal with issues related to homelessness.

Irondequoit, along with the Town of Greece, participate in a consortium to allocate funds through the ESG program.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Town staff maintains communication with the CoC committee which allocates funds to address homelessness and participates in CoC steering committee meetings to review coordination initiatives and monitor outcomes.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Town staff monitors the CoC's funding allocations and offers input as needed to meet needs within the Town of Irondequoit.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	MONROE COUNTY
	Agency/Group/Organization Type	Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Irondequoit collaborates with Monroe County and the Town of Greece to prepare and maintain an Analysis of Impediments to fair housing and an Action Plan to address these impediments. As a member of Monroe County's HOME Consortium, Irondequoit has been able to participate in federally-funded housing programs that the Town would otherwise not be eligible for.
2	Agency/Group/Organization	HOUSING COUNCIL IN THE MONROE COUNTY AREA, INC
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town relies upon the services and expertise of the Housing Council, a local not-for-profit agency that provides housing services to homeowners, renters, and landlords, to help it identify needs, compile data and implement programs to address the housing elements of its Consolidated Plan. The Housing Council provided information to Town officials to review housing market trends and the need for counseling and other services to prevent foreclosure prevention.

	Agency/Group/Organization	Lifespan of Greater Rochester Inc.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Lifespan provides information to Town staff regarding the needs of seniors and contracts with the Town to provide home safety assessments and repairs, as well as transportation services for seniors.
4	Agency/Group/Organization	Irondequoit Community Cupboard, Inc
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Representatives of ICC provided information to Town officials regarding the need for food among low-income families and youth. The result of the consultation was a decision to allocate funds to distribute healthy food items to Irondequoit households and youth.
5	Agency/Group/Organization	CATHOLIC CHARITIES
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities provides information to Town officials regarding the need for services to seniors, including care management, help with household chores, and transportation. The result of the consultation was a decision to allocate CDBG funds for elder care services that are coordinated through the Town's Senior Center.

Agency/Group/Organization	Rochester Housing Authority
Agency/Group/Organization Type	PHA
What section of the Plan was addressed by Consultation?	Public Housing Needs
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Irondequoit's CDBG consultant reviewed the Rochester Housing Authority's Agency Plan. RHA administers the Section 8 housing voucher program that benefits households in Irondequoit.

Identify any Agency Types not consulted and provide rationale for not consulting

None. The Town issued a public invitation for projects and welcomed all input.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Rochester	Irondequoit supports the Rochester- Monroe County Continuum of Care (Partners Ending Homelessness) and allocates CDBG resources to housing counseling and housing rehabilitation programs for low- and moderate-income households, both of which aim to prevent homelessness.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Irondequoit's citizen participation process has evolved over the more than 40 years that the Town has had its Community Development Block Grant Program, and incorporates the experiences gained over that period. Citizen participation in the plan has been facilitated by information included in the application package, which the Town provides to those wishing to submit a proposal for block grant funding. This package includes extensive background information about the block grant program and the procedures and policies followed by the Town when selecting proposals for funding. To ensure maximum citizen awareness and participation in Irondequoit's Annual Action Plan, a detailed description of the proposed activities is published in the Town's legal newspaper, prior to holding a Town Board public hearing on the Plan.

This year the public hearing was held on _____ and the Annual Action Plan (AAP) was made available for public review and comment on _____. The AAP was available on the Town's website, and a print copy was available in the Town Comptroller's office. Comments were to be submitted by June _____.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community			Not applicable.	
2	Newspaper Ad	Non-targeted/broad community			Not applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community			Not applicable.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Irondequoit allocates CDBG funding to improve infrastructure and public facilities to benefit low- and moderate-income residents and to provide services to vulnerable residents including seniors and youth.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	880,936.00	400,000.00	0.00	1,280,936.00	2,642,808.00	CDBG entitlement award. Program income came from the sale of Pinegrove has been allocated but not drawn down yet.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Irondequoit utilizes State and Federal highway funding to maintain roadways and other infrastructure in addition to using CDBG funds in designated low- and moderate-income areas. When feasible, the Town leverages local funds to pay for the labor and equipment required to complete infrastructure improvement projects, to allocate CDBG funds to be used only for materials.

The Town's housing rehabilitation program requires homeowners to contribute local funds toward those projects that exceed \$7,500 per house. The Town has recently increased the amount of money each home may be eligible for, by partnering with ESL Charitable Foundation, pairing \$4,900 in CDBG funding with a grant of \$2,600 from ESL. The Town partners with Monroe County to administer the HOME program and refers homeowners with larger home repair needs to that program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Town contributed to building a facility at the former Irondequoit Mall that provides needed community services. The Town has also invested heavily in parks that are located in low/moderate income census tracts, providing safe places to play and accessible park amenities.

Discussion

CDBG funds are vital for the Town to meet the needs of its low and moderate income residents. Critical home repairs to provide residents with safe and healthy housing could not be done without this funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain and improve existing housing stock	2025	2029	Housing Rehabilitation	Town-wide	Maintain and improve residential neighborhoods	CDBG: \$370,000.00	Homeowner Housing Rehabilitated: 75 Household Housing Unit
2	Provide necessary services	2025	2029	Public Services	Town-wide	Provide services	CDBG: \$124,600.00	Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
3	Improve infrastructure	2025	2029	Public Infrastructure	Upper Quartile Block Groups	Maintain and improve residential neighborhoods Infrastructure Improvements	CDBG: \$336,936.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 600 Persons Assisted
4	Provide planning & administrative services	2025	2029	Non-Housing Community Development		Administration/ Planning	CDBG: \$50,000.00	

Table 2 – Goals Summary

Annual Action Plan
2026

Goal Descriptions

1	Goal Name	Maintain and improve existing housing stock
	Goal Description	
2	Goal Name	Provide necessary services
	Goal Description	Providing necessary services to the Town's most vulnerable residents keeps homeowners in their homes, allows seniors to age in place, and provides healthy food to those that are hungry, with a focus on children.
3	Goal Name	Improve infrastructure
	Goal Description	
4	Goal Name	Provide planning & administrative services
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Town will use CDBG funds for:

- grants to low- and moderate-income homeowners for housing repairs and improvements
- street resurfacing, sidewalk improvements, and street tree planting
- support for the Community Cupboard to provide hungry residents with fresh produce and holiday meals
- services to low-income, disabled, and elderly residents
- administration

#	Project Name
1	Irondequoit Home Improvement Program (IHIP)
2	Home Safe Home for Seniors
3	Iride Senior Transportation Program
4	Irondequoit Community Cupboard Healthy Eating Program
5	Life in Irondequoit Elder Care program
6	Housing Stability Program
7	Street Resurfacing
8	Sidewalk Repairs/ Replacement
9	Street Tree Planting
10	Administration

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Town allocated funds toward the highest priority community development needs with consideration of the cap on services. The Irondequoit Housing Improvement Program continues to be a priority for CDBG funds, as it helps low- and moderate-income homeowners stay in their homes and also improves residential neighborhoods. There is a waiting list for this program, and funds are drawn down as quickly as projects are getting done. The waiting list contains approximately 100 people waiting for much needed repairs and addressing code violations. Street improvements in low- and moderate-income neighborhoods improve the physical infrastructure of these areas and primarily benefit the people who live in these neighborhoods.

Allocations for services continue to focus on the needs of Irondequoit's senior citizens. Services include safety assessments in homes, transportation, and coordination of other needed services. Services to low-income households include housing counseling, which helps keep low- and moderate-income residents in their homes, and food security through the Irondequoit Community Cupboard.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Services and home improvement assistance will be available to seniors and income-eligible households throughout the Town, based on the eligibility requirements of the activity. Activities providing direct assistance based on the income or client type of the beneficiaries will be made available on a townwide basis. Street and sidewalk improvements will be completed within those Census Block Groups with high percentages of low- and moderate-income households.

As residents in need of services live throughout the Town, the Town has not designated specific target areas where resources will be devoted to multiple activities. Street resurfacing and sidewalk improvements will be carried out in low- or moderate-income neighborhoods based on Census block group data.

Geographic Distribution

Target Area	Percentage of Funds
Town-wide	57
Upper Quartile Block Groups	38

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Town's basis for allocating block grant investments geographically is the percentage of low-and moderate-income persons residing within an area. Block groups containing the highest percentages of such residents (upper quartile) are designated Community Development target areas by HUD, under the exception rule. Because of their age and benefits to low- and moderate-income households, the highest priority needs in these areas are the upgrading or replacement of public infrastructure systems and facilities.

Discussion

The Town will continue to target its infrastructure improvements to those areas with the most need and to support all of its eligible residents with necessary services. Housing rehabilitation and services to seniors and to households with low-and moderate incomes will continue to be available for eligible residents throughout the Town.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Irondequoit will continue to devote Town staff and resources to supplement CDBG-funded activities by supporting the Continuum of Care, providing information to developers of affordable housing, maintaining existing infrastructure, funding housing rehabilitation for income-eligible homeowners, and operating programs for seniors and people with low and moderate incomes. However, limited funding will continue to be an obstacle to meeting underserved needs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town will continue to collaborate with Monroe County and the Town of Greece to address the impediments to affordable housing identified in its Analysis of Impediments.

In addition, the Town will continue to allocate CDBG funds to the Irondequoit Housing Improvement Program, which helps low- and moderate-income homeowners make necessary repairs and to help them to remain in their homes, as well as to comprehensive housing counseling to help homeowners avoid foreclosure.

Substantial numbers of Irondequoit low-income renters will continue to participate in the HUD-funded Section 8 housing voucher program, which is administered by the Rochester Housing Authority.

Town staff work with housing developers to identify suitable sites for new affordable housing.

Discussion

The Town continues to address barriers to affordable housing through its housing rehabilitation program, support for senior housing at the former Irondequoit Mall, and by working with developers to facilitate project reviews.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Irondequoit will continue to devote Town staff and resources to supplement CDBG-funded activities by supporting the Continuum of Care, providing information to developers of affordable housing, maintaining existing infrastructure and providing services to seniors. However, limited funding will continue to be an obstacle to meeting underserved needs.

Actions planned to foster and maintain affordable housing

The Town will continue to collaborate with Monroe County and the Town of Greece to address the impediments to affordable housing identified in its Analysis of Impediments.

In addition, the Town will continue to allocate CDBG funds to the Irondequoit Housing Improvement Program, which helps low- and moderate-income homeowners make necessary repairs and to help them to remain in their homes, as well as to comprehensive housing counseling to help homeowners avoid foreclosure.

Substantial numbers of Irondequoit low-income renters will continue to participate in the HUD-funded Section 8 housing voucher program, which is administered by the Rochester Housing Authority.

Actions planned to reduce lead-based paint hazards

Irondequoit's CDBG-funded Housing Improvement Program, which assists low-and very low-income homeowners to rehabilitate owner-occupied housing, is required to comply with HUD's lead-based paint regulations. These regulations require, in certain circumstances, that homes being rehabilitated undergo testing for lead-based paint and, depending upon the results of the testing, the removal of the paint from the areas tested. The regulations have been incorporated into the policies and procedures of the Irondequoit Home Improvement Program and participation in the program has been made contingent upon their acceptance by the homeowner.

Actions planned to reduce the number of poverty-level families

The Town believes that the most effective actions that it can take to reduce the number of poverty level families are those that help its large and growing number of elderly residents remain independent and out of institutions. Because a disproportionate percentage of Irondequoit's elderly population falls below the area's poverty level, the Town recognizes the importance of addressing this group's needs in a comprehensive manner. In doing so, Irondequoit has supplemented local funds with county, state and

federal resources to provide elderly services in the areas of housing, transportation, social welfare, nutrition, and health care. The Town has also partnered with area not-for-profit providers serving the elderly.

During the next year, the Town will allocate block grant funds to activities that have been designed specifically to maintain the independence of Irondequoit's elderly residents, including the Life in Irondequoit Elder Care Program, the Senior Transportation Program, and the Safety and Security for Seniors (Home Safe Home) program.

Actions planned to develop institutional structure

During the 2026 program year, the Town will act to maintain its institutional structure and relationships with private industry, not-for-profit organizations, governments, and public institutions that it has developed over the last several years. One of the most important relationships, which the Town depends upon to help implement its Strategic Plan, is the one with Monroe County. This relationship includes Irondequoit's membership on Monroe County's HOME Consortium, which has enabled the Town to participate in federally-funded housing programs that it would otherwise not be eligible for. The Town also relies upon the services and expertise of the not-for-profit organizations such as the Housing Council to help it realize the housing elements of its Strategic Plan. In addition, through its membership on the Rochester/ Monroe County Continuum of Care Team, Irondequoit has been able to address, in concert with other governments and service providers in the metropolitan area, issues related to homelessness.

Actions planned to enhance coordination between public and private housing and social service agencies

During the next year, coordination will be enhanced through the Town's continued working relationships with several area public and not-for-profit agencies. Chief among these is the Monroe County Department of Planning and Development, with which Irondequoit has enjoyed a long and productive partnership, especially in the areas of affordable and fair housing programs. The Town's contact with providers of services to homeless persons takes place on an ongoing basis through its membership on the Rochester/ Monroe County Continuum of Care Team.

Coordination of housing services has and will continue to be facilitated by the Town's relationships with The Housing Council, a regional not-for-profit organization that operates a housing counseling program partially funded by Irondequoit's Community Development Block Grant. Irondequoit will also continue to work with the not-for-profit organizations Lifespan and Catholic Family Center to support programs

that benefit the Town's senior citizens.

The Town will continue to work with agencies and organizations that offer services to seniors to help ensure that senior residents are aware of these services and how to access them.

Discussion

The Town continues to work with not-for-profit organizations and neighboring municipalities to advance the goals of its Consolidated Plan.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	400,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	400,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

